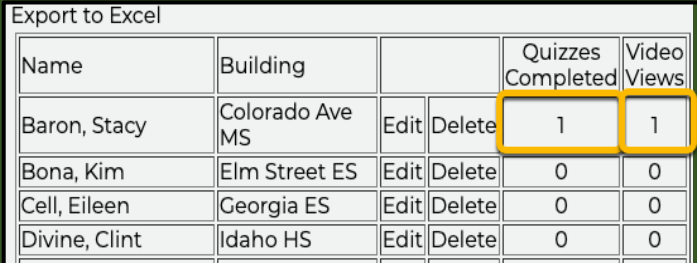

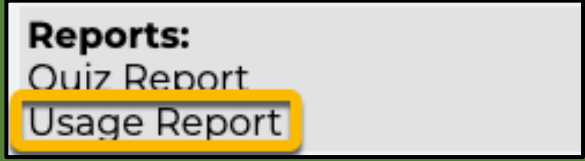
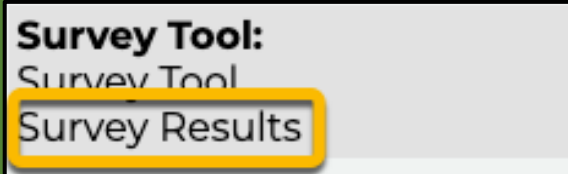


321 Insight **Manager Reports** give Building and Super Managers visibility into individual and team progress on video and quiz completions, helping you manage your implementation for maximum impact. **All reports can be exported to Excel** to accommodate your reporting needs.

Click the **Manager** link on the upper right side of your screen to access these reports.

<p><b>At-a-Glance Reporting</b> Instant access to real-time data on usage and quiz completion:</p> <ul style="list-style-type: none"> <li>• Click <b>Quizzes Completed</b> to see the number of quizzes completed by each user</li> <li>• Click <b>Video Views</b> to view individual video usage reports, indicating: <ul style="list-style-type: none"> <li>○ Number of views for each video</li> <li>○ Last date each video was viewed</li> <li>○ Length of time users spent viewing each video</li> </ul> </li> </ul>	 <table border="1"> <thead> <tr> <th colspan="6">Export to Excel</th> </tr> <tr> <th>Name</th> <th>Building</th> <th></th> <th></th> <th>Quizzes Completed</th> <th>Video Views</th> </tr> </thead> <tbody> <tr> <td>Baron, Stacy</td> <td>Colorado Ave MS</td> <td>Edit</td> <td>Delete</td> <td>1</td> <td>1</td> </tr> <tr> <td>Bona, Kim</td> <td>Elm Street ES</td> <td>Edit</td> <td>Delete</td> <td>0</td> <td>0</td> </tr> <tr> <td>Cell, Eileen</td> <td>Georgia ES</td> <td>Edit</td> <td>Delete</td> <td>0</td> <td>0</td> </tr> <tr> <td>Divine, Clint</td> <td>Idaho HS</td> <td>Edit</td> <td>Delete</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Export to Excel						Name	Building			Quizzes Completed	Video Views	Baron, Stacy	Colorado Ave MS	Edit	Delete	1	1	Bona, Kim	Elm Street ES	Edit	Delete	0	0	Cell, Eileen	Georgia ES	Edit	Delete	0	0	Divine, Clint	Idaho HS	Edit	Delete	0	0
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<p><b>Quiz Report</b> View all quiz completions for each user. Reporting displays:</p> <ul style="list-style-type: none"> <li>• User name</li> <li>• Video associated with the quiz</li> <li>• User building</li> <li>• Date quiz was completed</li> </ul>																																					
<p><b>Usage Report</b> View video usage for all users in the platform, indicating:</p> <ul style="list-style-type: none"> <li>• Number of views for each video</li> <li>• Last date each video was viewed</li> <li>• Length of time each video was viewed</li> </ul>																																					
<p><b>Survey Tool</b> View survey results for each user who was assigned and completed a survey, indicating:</p> <ul style="list-style-type: none"> <li>• Number of responses for each question</li> <li>• Which users responded to each question</li> </ul>																																					
<p><b>Assigned Video Report</b> View a report listing all videos assigned to specified users, indicating:</p> <ul style="list-style-type: none"> <li>• Title of each video</li> <li>• User each was assigned to</li> <li>• Whether or not each was viewed</li> </ul>	